

AGENDA

Meeting: SALISBURY AREA BOARD
Place: Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU
Date: Thursday 14 July 2016
Time: 7.00 pm

Representatives from Salisbury City Council
and Laverstock and Ford Parish Council

If you have any requirements that would make your attendance at the meeting easier,
please contact your Democratic Services Officer.

Networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer),
on 01722 434560 or email lisa.moore@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at
www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Richard Clewer (Chairman)	Salisbury St Paul's
Brian Dalton	Salisbury Harnham
Mary Douglas	Salisbury St Francis & Stratford
Bill Moss	Salisbury St Mark's & Bishopdown
Atiqul Hoque	Salisbury St Edmund & Milford
Ricky Rogers	Salisbury Bemerton
John Walsh (Vice Chairman)	Salisbury Fisherton & Bemerton Village
Ian Tomes	Salisbury St Martin's & Cathedral

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If you have any queries please contact Democratic Services using the contact details above.

Items to be considered	Time
<p>1 Welcome and Introductions</p>	7.00pm
<p>2 Apologies for Absence</p>	
<p>3 Minutes (<i>Pages 9 - 20</i>)</p> <p>To confirm as a correct record and sign the minutes of the meeting held on Thursday 12 May 2016.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Updates</p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board, including:</p> <ul style="list-style-type: none"> • Market square toilets 	
<p>6 Information items (<i>Pages 21 - 22</i>)</p> <p>To note any information papers attached to the agenda or circulated at the meeting, including:</p> <p>a. Wiltshire Online Programme</p>	
<p>7 Visitors Parking (<i>Pages 23 - 24</i>)</p> <p>A recap on the changes to the Visitor Parking Permit scheme from Cllr Philip Whitehead. An updated guide is also attached.</p>	7.10pm
<p>8 Affordable Housing in Salisbury</p> <p>Nicole Smith, Head of Strategic Housing; will give a presentation on:</p> <ul style="list-style-type: none"> • National policy context • Wiltshire priorities • Assessment of need • Local data • Next steps 	7.30pm

9 **Rough Sleeping in Salisbury** 7.55pm

The Chairman will invite comments from local charities which provide support for rough sleepers in Salisbury on their understanding of the current situation.

10 **Police Update (Pages 25 - 26)** 8.20pm

Sector Inspector Pete Sparrow will be in attendance to give an update on Policing for the area and to answer any questions.

A written update is attached.

11 **Partner and Community Updates (Pages 27 - 32)** 8.30pm

To note the written updates attached to the agenda and to receive any verbal updates from representatives present.

- a) Local Youth Network (LYN)
- b) Salisbury City Council (SCC)
- c) Laverstock and Ford Parish Council
- d) Fire
- e) Salisbury BID
- f) Community Engagement Manager
- g) Community Campus
- h) Air Quality Group

Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Chairman.

12 **Community Area Transport Group (CATG) (Pages 33 - 48)** 8:45pm

To note the updates detailed in the attached report of the last CATG meeting held on 28 June 2016 and to consider the recommendations arising from that meeting as listed below:

- 3222 – Improved pedestrian facilities on Old Blandford Road - £2,500
- 3896 – Metro count survey to be undertaken
- 4231 – Introduction of a zebra crossing on Churchfields Road - Close issue.
- 4503 – Issue in Gradidge Lane relating to Prohibition of

Motor Vehicles - Remove the existing sign at the Phillips Lane - £100

- 4514 – Bus stop clearway on London Road, adjacent to rear of St.Marks House. – First approach Marks & Spencer with request that delivery lorries did not park in lay-by, if this approach failed then CATG funds of £305 to be ring-fenced
- 4515 – Bus shelter on Downton Road – to close the issue.
- 4544 – ‘No through road’ sign in Myrrfield Road - £600
- 4563 – Widened footway & crossing on Churchfields Road – to close the issue.
- 4583 – Dropped kerbs in vicinity of Laverstock rd and Manor farm rd junction - £2,500

13 **Area Board Funding** (Pages 49 - 80)

8.55pm

Councillor Initiatives

To consider the Councillor Initiatives projects for 2016/17 put forward by Board Members, as detailed in the attached report:

1. Cllr Richard Clewer - Bins
2. Cllr Ian Tomes – Town path improvement works

Community Area Grants

To consider 7 applications for funding from the Community Area Grants Scheme 2016/17, as detailed below and in the attached report.

Applicant	Amount requested
Applicant: South Wilts Grammar School for Girls Project Title: Salisbury Athletics Track Improvement Programme View full application	£15,000
Applicant: Salisbury Hockey Club Project Title: New club training equipment View full application	£5000.00
Applicant: Salisbury Rotary & Chamber Community Group Project Title: Salisbury Rotary Website View full application	£1420.00

Applicant: Salisbury Rotary & Chamber Community Group Project Title: Salisbury Contemporary Craft Heritage Festival View full application	£4000.00
Applicant: Salisbury & South Wilts District Scout Council Project Title: Salisbury South Wilts Scouts Minibus Replacement Project View full application	£5000.00
Applicant: Harnham Day Centre Project Title: Harnham Day Centre Exercise Classes View full application	£600.00
Applicant: Friends of Harnham Slopes Project Title: Friend of Harnham Slope FOHS- tree surgery View full application	£2000.00

Youth Grants

To consider the following recommendations for funding, of the Local Youth Network Management Group following their meeting on 22 June 2016:

- To award the Sound Emporium - £3,000 for the continuance of a 6 hour youth offer at Hendrix House.
- To award the Hockey Club – £2,000.
- To approve the capital/Revenue funding swop for the Craft festival application and has recommended the Area Board fund 30% from the youth revenue budget which amounts to £1,200.

Health and wellbeing Grants

To consider funding applications for Health & Wellbeing projects.

- Harnham Day Centre dance project (*details included within Community Area Grant report*)
- Dance 60 autumn sessions - report attached.

The date of the next meeting is Thursday 15 September 2016 at 7pm. Venue to be confirmed.

Future Meeting Dates

2016 Thursday's at 7.00pm

15 September, Five Rivers Campus tbc
10 November, City Hall Salisbury

2017 Thursday's at 7.00pm

5 January, Five Rivers Campus tbc
9 March, City Hall Salisbury

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MINUTES

Meeting: SALISBURY AREA BOARD
Place: Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU
Date: 12 May 2016
Start Time: 7.00 pm
Finish Time: 10.30 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer),

Tel: 01722 434560 or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Atiqul Hoque, Cllr Ricky Rogers, Cllr Brian Dalton (Chairman), Cllr Richard Clewer, Cllr Mary Douglas, Cllr Bill Moss, Cllr Ian Tomes and Cllr John Walsh (Vice-Chair)

Wiltshire Council Officers

Karen Linaker, Salisbury Community Engagement Manager

Lisa Moore, Democratic Services Officer

Winnie Manning, Team Leader, Youth Development Services Community Youth Officer

Joanne Patterson, Highways & Streetscene South – Manager

Town and Parish Councils

Salisbury City Council – Cllr M Osment & Cllr M Willmot

Partners

Wiltshire Police – Inspector David Minty

Dorset & Wiltshire Fire & Rescue – Louis Minchella, Salisbury District Commander

Total in attendance: 44

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>																								
1	<p><u>Election of a Chairman</u></p> <p>Nominations for Chairman for 2016/17 were sought.</p> <p>Councillors Walsh and Clewer were nominated, the vote resulted in a tie with four votes each. The Board Members then agreed to decide the Chairman for the 2016/17 year period by the flip of a coin.</p> <p><u>Decision</u> Councillor Richard Clewer was elected as Chairman for 2016/17.</p>																								
2	<p><u>Election of a Vice Chairman</u></p> <p>Cllr Richard Clewer was in the Chair.</p> <p>Nominations for Vice Chairman were sought.</p> <p><u>Decision</u> Cllr John Walsh was elected as Vice Chairman of the Salisbury Area Board for 2016/17.</p>																								
3	<p><u>Welcome</u></p> <p>The Chairman welcomed everyone to the meeting.</p>																								
4	<p><u>Representatives to Outside Bodies</u></p> <p>The Board considered the list of Outside Bodies and appointed the following representatives to serve on them:</p> <table border="1" data-bbox="336 1429 1479 1995"> <thead> <tr> <th data-bbox="336 1429 1054 1503">Outside Body</th> <th data-bbox="1054 1429 1479 1503">Representative</th> </tr> </thead> <tbody> <tr> <td data-bbox="336 1503 1054 1576">Parish of Salisbury, St Thomas & St Edmund Parish Endowed Charities for the relief of need.</td> <td data-bbox="1054 1503 1479 1576">Cllr Bill Moss</td> </tr> <tr> <td data-bbox="336 1576 1054 1615">Salisbury Air Quality Action Group</td> <td data-bbox="1054 1576 1479 1615">Cllr Richard Clewer</td> </tr> <tr> <td data-bbox="336 1615 1054 1653">Salisbury Conservation Advisory Panel</td> <td data-bbox="1054 1615 1479 1653">Cllr John Walsh</td> </tr> <tr> <td data-bbox="336 1653 1054 1691">Salisbury Cycling Liaison Panel</td> <td data-bbox="1054 1653 1479 1691">Cllr John Walsh</td> </tr> <tr> <td data-bbox="336 1691 1054 1729">Salisbury International Arts Festival</td> <td data-bbox="1054 1691 1479 1729">Cllr Mary Douglas</td> </tr> <tr> <td data-bbox="336 1729 1054 1767">Salisbury Trust for the Homeless</td> <td data-bbox="1054 1729 1479 1767">Cllr John Walsh</td> </tr> <tr> <td data-bbox="336 1767 1054 1841">Salisbury Woman's Refuge</td> <td data-bbox="1054 1767 1479 1841">To be appointed out of meeting.</td> </tr> <tr> <td data-bbox="336 1841 1054 1879">Salisbury Local Youth Network</td> <td data-bbox="1054 1841 1479 1879">Cllr Rogers & Cllr Douglas</td> </tr> <tr> <td data-bbox="336 1879 1054 1917">St Edmunds Arts Trust (Salisbury Arts Centre)</td> <td data-bbox="1054 1879 1479 1917">Cllr Atiqul Hoque</td> </tr> <tr> <td data-bbox="336 1917 1054 1955">Salisbury Health & Wellbeing Board</td> <td data-bbox="1054 1917 1479 1955">Cllr John Walsh</td> </tr> <tr> <td data-bbox="336 1955 1054 1995">Salisbury Community Area Transport Group</td> <td data-bbox="1054 1955 1479 1995">Cllr John Walsh</td> </tr> </tbody> </table>	Outside Body	Representative	Parish of Salisbury, St Thomas & St Edmund Parish Endowed Charities for the relief of need.	Cllr Bill Moss	Salisbury Air Quality Action Group	Cllr Richard Clewer	Salisbury Conservation Advisory Panel	Cllr John Walsh	Salisbury Cycling Liaison Panel	Cllr John Walsh	Salisbury International Arts Festival	Cllr Mary Douglas	Salisbury Trust for the Homeless	Cllr John Walsh	Salisbury Woman's Refuge	To be appointed out of meeting.	Salisbury Local Youth Network	Cllr Rogers & Cllr Douglas	St Edmunds Arts Trust (Salisbury Arts Centre)	Cllr Atiqul Hoque	Salisbury Health & Wellbeing Board	Cllr John Walsh	Salisbury Community Area Transport Group	Cllr John Walsh
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5	<p><u>Apologies for Absence</u></p> <p>There were none.</p>								
6	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Thursday 10 March 2016, were agreed as a correct record and signed by the Chairman.</p> <p>Cllr Walsh updated on the issue of tarmac outside Lloyds Bank on Blue Boar Row. This had been left by Scottish and Southern Electricity who were now being fined by the day until they resolved the issue.</p> <p>The Chairman asked for the amount of the fine to be found out and brought back to the next meeting.</p>								
7	<p><u>Declarations of Interest</u></p> <p>Cllr Mary Douglas noted that she knew some of the people from Rise61, however she was not connected to the organisation in any way so would vote on the application.</p>								
8	<p><u>Salisbury - a safe and supportive Community</u></p> <p>Karen Linaker explained that the Board was facilitating discussions on the Public Health issue Dementia. Salisbury had the highest number of residents in Wiltshire living with Dementia.</p> <p>The Board then heard from:</p> <ul style="list-style-type: none"> • The Alzheimer’s Society – Andrew Day & Caroline Wilson • Safer Places Scheme – Anne Trevett • Swan Advocacy and Older Person’s Champion – Irene Kohler • Healthwatch Wiltshire – Julie Brown <p>People were asked to discuss their experiences both positive and negative of dementia in Salisbury, whether that was as someone living with dementia, a carer, a business, a health or social care organisation or other. These points were recorded by each table on post-it notes.</p>								

They were then asked to decide on which their number one priority was each table, concerning social care services for people living with dementia and their carers?

Top priorities were then feedback by each table, these were:

1. Better tailored packages of care – 15%
2. Better respite services / support for carers – 25%
3. Specialised support groups/integration – 6%
4. **More Dementia friends/champions - 31%**
5. Address issue of over stretched services – 17%
6. Poor post diagnosis – 2%
7. More training – 4%

People were then able to take part in an interactive voting session to ascertain the top priority in this area. The results showed that no. 4, More Dementia Friends was the top priority with 31% of the votes. These results would be used to inform the action plan going forward.

The Board considered the recommendations attached to the agenda.

Decision

The Salisbury Area Board agreed to:

- a) **Work with all in Salisbury to make it a Dementia Friendly Community (DFC)**
- b) **Ask the Community Engagement Manager to set up a Dementia Action Alliance (DAA) Steering Group with the overall aim of Salisbury achieving the (DFC) accredited status**

Questions and Comments included:

- Cllr Hoque welcomed this initiative and urged more businesses in Salisbury to complete the training.
- Andrew Day urged anyone connected to School, Scouts or Guide groups to get in touch if they would like to get involved as resources were available to work with young people.

9

Changes to the Residents Parking Permit Scheme

A new virtual residents (and their visitors) permit scheme was introduced earlier this year. The system was an online or telephone ordering one, intended to make this more efficient than the paper based version previously administered in

Chippenham. Residents no longer had to bulk buy visitor stays and could purchase as and when required. Concerns had been raised locally by residents and by the Area Board's Older Person's Champion. The Area Board was therefore asked to consider the issue put forward by Cllr Ian Tomes.

The Board received information on the implementation of the scheme by Joanne Pattison, Manager for Highways and Streetscene South.

Discussion took place where the following questions were taken:

- How did this comply with making Salisbury a dementia friendly city?
Answer: We can work with residents who may need a little extra help. The savings we have made are used to subsidize transport links.
- Anything which made life difficult for older people would have an impact on their visitors.
- How do you pay by cheque? Answer: The cheque can be posted. Forms would be updated to include the postal address for this.
- The soft launch approach of this change says 'don't tell anybody'.
- What will happen with the annual visitor permit for over 60's with no car?
Answer: This will remain a paper permit, as not issued by number plate.
- How do the parking ambassadors check to see if a vehicle has a valid permit if nothing displayed? Answer: The ambassadors have a handheld device which enables them to type each number plate in to. This tells them whether or not a vehicle is covered by a permit.
- So the Ambassador has to type in every single vehicle in every street?
Answer: Yes, however in due course we hope to bid for funding to purchase an updated system with devices which can scan number plates.
- As we are told that the cost of residents parking is covered by the charge to residents, why did we need to reduce costs? Answer: No answer was given.

Decision

The Salisbury Area Board agreed that whilst the new virtual permits had some advantages, the end of the paper permits would cause problems and anxiety for many of Salisbury residents. Therefore the Board called upon Wiltshire Council parking services to look at the possibility of operating a paper visitors parking permit alongside the new virtual visitors parking permits.

Cabinet Member attends a future meeting to explain the accelerated implementation of the scheme and undertakes consultation to shape any future developments of the scheme.

Partner and Community UpdatesLocal Youth Network (LYN)

The Board noted the report by Winnie Manning, Community Youth Officer and received an update from Kirstie Stage, Chair of the LYN Management Group (LYNMG). One member of the group had recently left to attend university. To fill that vacancy a new member had been recruited from Sarum Academy.

The LYNMG had met to consider two youth grants, as detailed in the report, along with the request to transfer some of the youth's Capital budget for revenue, held for Community Area Grants.

Salisbury City Council (SCC)

Deputy Leader, Cllr Mike Osment gave an update to the Board which included:

- Leader of SCC, Cllr Andrew Roberts had presented their proposals for the Community Boundary Review to merge Laverstock & Ford into Salisbury, at the consultation meeting held earlier that week. A further consultation event would take place on Wednesday 18 May in Laverstock.
- WC had proposed a number of assets as part of an Asset Transfer which were being considered. Further meetings were planned, with a decision expected in July 2016.
- The scaffolding had started to be taken down from the Guild Hall, works were on budget.
- Works at Victoria Park were complete and on budget.
- Cllr Derek Brown would be made Mayor of Salisbury on Saturday 14 May 2016.
- Foodie Friday would visit the market square that week, full details were available on the website.

Laverstock and Ford Parish Council

No update was given.

Police

Inspector Dave Minty explained that until a final decision had been made on 17 May 2016, he was unable to provide full details of the New Policing Model. It was hoped that information would be available by the next meeting where he agreed to provide a full update.

The Police attended a recent incident in the market square where a man had taken an overdose of an illegal substance.

The Police had assisted during the recent Cycle Wiltshire event which it was felt went really well. Current work was ongoing to tackle graffiti.

Questions:

- What was being done to target car broken in to at hotel car parks? Answer: We had not been aware of people specifically being targeted at hotels; however there was a trend of car windows being smashed in cars parked in isolated dog walking spots, so the message was to take your belongings with you and not leave anything valuable on display. There was also a small group targeting tools in vans.
- What was happening with Culver Street Car Park? Answer: There had been issues there; the Police was working with the Council to tackle this. Dave agreed to ask the Officer dealing with the issue to brief the Cllrs involved.

Fire

Salisbury District Commander; Louis Minchella circulated an update at the meeting and asked the Board what type of information they would like to see in future updates from him.

The Dorset and Wiltshire merger had now taken place; the only change noticeable to the public would be the rebranding of the vehicles and clothing, to read Dorset & Wiltshire Fire Service. New retained Fire Fighters were sought, Louis urged anyone interested to look online.

There had been an increase in thatch fires recently due to the cold snap, people in houses with thatched roofs were urged to seek advice from the website.

A new tranche of the Salamander Course would run in August, and community work in schools was ongoing. A free home safe and wellbeing visit could be booked online by visiting the website.

Suggestions put forward for inclusion in future updates included:

- Cllr MD - Reasons for false alarms to see if there was anything that could be done to limit them.
- Cllr RR - Carbon monoxide – formal apprenticeships
- Cllr RC - Parking on Ashley Green

Salisbury BID

Business Manager; Steve Godwin gave an update to the Board. A marketing drive was underway after businesses had commented that they felt there was not enough marketing. This initiative had already seen an increase in footfall to the city. 20 retailers were monitoring their income to see if the marketing was having an impact on sales.

There were 175 independent shops in Salisbury. These businesses needed support to keep them going.

Events:

- A recent motorcycle event saw 7,000 bikers come in to the city, this was a real spectacle.

- The Fisherton Festival had drawn in an extra 11,000 visitors to the city on that day.

The BID supports the Community Safety Partnership in the City, which runs the CCTV, Pubwatch and Shopwatch schemes. Each pub and shop in the scheme is alerted when a person on the 'banned list' is in the city.

The BID cleaning and handyman service now had a vehicle and two operatives. Their work had had a huge impact on St Thomas' Square. The BID was working on a charter with a preferred supplier who could come to the city 6 days a week to collect waste after 6pm, which would drastically reduce the amount of companies and times waste collection was occurring in the city at present. A further update on this would be available at the next Area Board.

Questions:

- Was there a way to deal with trolleys dumped in the river, as the supermarkets seemed not to bother with them? Answer: Trolley-wise would go and pick them up, but as they are not local they were hard to get hold of. Steve noted that people could ring the BID who would arrange to have the trolley removed.

Cllr Douglas thanked Steve Godwin for his excellent work with the BID

Community Engagement Manager

Karen Linaker gave an update on the following:

- The Wiltshire Cycle race event saw an extra 78 members of the public joining in the family events than the previous year.
- Road to Rio – Big Pledge was an initiative where people could take part as a team or as an individual in this 8 week activity challenge from 4 June – 29 July to get active and achieve a goal. Achievement would be logged per community area, so people could help Salisbury to be the most active community area in Wiltshire.
To register: www.wiltshire.gov.uk/bigpledge
- The Five Rivers Health and Wellbeing Centre (HWC) was now up and running, with an official opening event planned for October. The facility offered a suite of community rooms available for use.
- Communities were busy planning street parties for the Queen's 90th birthday. Karen had been informed of 7 parties so far, she urged others interested in holding a similar event to get in touch with her.
- The Child Wellbeing Group was due to meet in June. The Obesity strategy would also be available for consultation shortly.

Questions & Comments:

- Cllr Rogers noted that there was now a community mini bus based at the HWC centre for use. This could be booked by community groups.
- It was important to ensure that all of the staff at the centre were welcoming to a vast range of community groups which may use it.
- The reception area was not ideal for people meeting with the Citizen Advice staff, as their conversation should be private. Answer: There were 3 private rooms available for this type of meeting.

Air Quality Group

In addition to the written update attached to the agenda, Cllr Clewer gave an update and asked the Board to consider the recommendation for funding as detailed in the written paper. Progress was being made on the online app, which could be used to monitor air quality, river quality and traffic flow.

Decision

The Salisbury Area Board approved £1,100 of funding to go towards the tree planting at Skew bridge.

11

Health & Wellbeing Funding Bids

The Board considered four bids for funding from the Health & Wellbeing Budget, as detailed in the paper attached to the agenda.

1. Decision

DANCE SIX-0 was awarded ££1100 for a project to benefit older people and those with dementia, consisting of a set of dance sessions at Five Rivers during Dementia Awareness Week 2016 and thereafter for a further 6 sessions during the early summer

2. Decision

Keeping yourself Safe was awarded £500 towards their project.

3. Decision

Exercise classes for sheltered housing people. £2,400

4. Decision

Oral History Project for Sheltered Housing Residents. £1,700

Cllr's Clewer and Tomes declared that they were on the Housing Board, they would not vote on projects 3 & 4.

12

Area Board Funding

Youth Initiatives Funding 2016/17

The Board considered the recommendations of the LYN on 2 applications for funding as detailed in their report attached to item 10.

1. Decision

Wessex Community Circus was awarded £966-00 of youth funding for 2016/17.

2. Decision

Rise 61 was awarded £5,000 of youth funding for 2016/17.

Councillor Initiatives

The Board considered a Councillor Initiative funding bid put forward by Cllr Brian Dalton as detailed in the paper attached to the agenda

- Market Square Toilet Artwork £5,000 – Cllr Dalton

Decision

The Salisbury Area Board allocated £5,000 to the Cllr led Initiative – Market Square Toilet Paining project, with the following conditions:

- 1. Consultation with the public on the design was undertaken.**
- 2. The final design is presented to the Area Board for approval.**
- 3. The ownership of the toilets be clarified and permission sought.**

Community Area Grants

The Board considered 8 applications for funding from the Community Area Grant scheme for 2016/17, as detailed in the report attached to the agenda. The Chairman invited those present to speak in support of their projects. Following discussion, the Board voted on each application in turn.

Decision

Bemerton Community was awarded £6,570.45 towards St John's Place Community Centre audio visual equipment.

Reason – The application met the Community Area Grants Criteria 2016/17.

Decision

Salisbury United Reformed church was awarded £1,000 towards Fisherton Community centre Wi-Fi

Reason – The application met the Community Area Grants Criteria 2016/17.

Decision

Art Care was awarded £4,810 towards the Elevate project (Funds taken from LYN revenue budget and replaced with Capital budget).

Reason – The application met the Community Area Grants Criteria 2016/17.

Decision

The Stratford sub Castle Guild was awarded £840 towards a new Stratford sub Castle Village Notice board

Reason – The application met the Community Area Grants Criteria 2016/17.

Decision

13	<p>RISE:61 was awarded £5,000 towards a Bemerton Heath Bike Hub - Set up. <u>Reason</u> – <i>The application met the Community Area Grants Criteria 2016/17.</i></p> <p><u>Decision</u> Salisbury and Districts Table Tennis Club was awarded £895.50 towards new equipment. <u>Reason</u> – <i>The application met the Community Area Grants Criteria 2016/17.</i></p> <p><u>Decision</u> Salisbury Art Centre was awarded £5,000 towards an upgrade of Facilities in Salisbury Arts Centre. <u>Reason</u> – <i>The application met the Community Area Grants Criteria 2016/17.</i></p> <p><u>Decision</u> Milford Street Bridge Project (St Edmunds Community Association) was awarded £5,000 towards Milford Street Bridge Project Triple M - More Mosaics and a Mural. <u>Reason</u> – <i>The application met the Community Area Grants Criteria 2016/17.</i></p> <p><u>Close</u></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 14 July 2016.</p>
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Wiltshire Council Update

Subject:	Wiltshire Online Programme – Extension of the Basic Broadband Commitment Scheme
Weblink:	http://www.wiltshireonline.org

What is the Basic Broadband Commitment scheme?

This scheme has been designed to provide support to the homes and businesses that are unable to receive broadband speeds in excess of 2 megabits per second (Mbps) and who will not be benefitting from the superfast broadband rollout. The scheme was previously referred to as the Universal Service Commitment (USC).

Who is eligible for the scheme?

Residents who are unable to receive a service of more than 2Mbps and who are not benefitting from the Wiltshire Online superfast broadband rollout programme are eligible to apply to the scheme.

Why is there a subsidy available?

The subsidy is to provide support for premises which do not have access to broadband speeds of more than 2Mbps at an affordable price; 2Mbps is the minimum speed required to undertake routine activities over the internet. The basic requirement is that premises should not have to pay more than £400 over a 12 month period to access a basic broadband service; this cost represents the monthly charges, installation, hardware and activation costs. The subsidy scheme helps make basic broadband affordable by contributing towards the cost of the equipment and installation.

How does the scheme work?

Eligible residents are provided with a subsidy code which allows residents to gain access to a subsidised broadband connection, with all of the capital costs and at least part of the installation cost paid for. Residents are able to choose from a number of retail service providers and from a variety of packages to suit their budget and needs.

How has the scheme altered?

The scheme was originally launched in December 2015 in line with our contractual commitment to provide a basic broadband service via a satellite solution. However, Wiltshire Council has been working closely with BDUK since the launch of the scheme and we are pleased to advise that it has now been extended to include alternative technologies. For a list of current suppliers operating in Wiltshire please see Annexe 1.

Opening up the scheme to alternative technologies should see Wiltshire's residents being able to access a wider range of suppliers.

Does the scheme work the same for wireless technologies as with satellite providers?

Yes, the subsidy code can be used in exactly the same way with a wireless provider; the subsidy is used to fund the installation and equipment costs the same as with a satellite solution.

The one difference with the wireless technology is that it can be designed to serve multiple premises and could lend itself to a community based solution.

Wiltshire Council Update

How do residents apply for the scheme?

Information about the scheme, including a list of participating providers and an online application form, can be found on the Basic Broadband Commitment pages on the Wiltshire Online website: www.wiltshireonline.org

Who do I contact if I have any queries about the scheme?

The Wiltshire Online website (www.wiltshireonline.org) is intended to be the first port of call for information. However, for specific queries, there is a dedicated email address which is broadband@wiltshire.gov.uk

Annexe 1

The following is a list of providers who are currently participating in the Basic Broadband Commitment scheme in Wiltshire:

Wireless Providers:

Wessex Internet - <https://www.wessexinternet.com/>

Satellite Providers:

Avonline - www.avonlinebroadband.com/

Bentley Walker - <http://toowayinfo.bentleywalker.com/bduk/>

Broadband Wherever - www.broadbandwherever.net/home

Corsat - www.corsat.co.uk/bduk/

Digiweb - www.digiweb.com/satellite/

Europasat - www.europasat.com/

ibub Communications - <http://www.ibub.co.uk/satellitescheme/>

Not Spot Broadband - <http://notspotbroadband.com/grant-schemes/>

Prime Satellite Broadband - <http://www.primesatellitebroadband.com/>

Primetech - www.primetech-bduk.co.uk

Rural Broadband - www.ruralbroadband.co.uk/

Satellite Internet - www.satelliteinternet.co.uk/

RESIDENT PARKING PERMIT

Introducing virtual resident and visitor permits

Wiltshire Council is making it easier for you to buy and renew your resident and visitor parking permits.

Using a secure online MiPermit account, you can set up your resident and visitor permits and pay by credit/debit card at any time. With a virtual permit in place you will no longer need to display paper permits or scratch cards, which are being phased out.

The MiPermit Portal allows you to pay for parking your vehicle/s at home and when using car parks in Wiltshire. Permit prices will be advised online and online invoice and VAT receipts are available where applicable.

Renewing your resident permit through MiPermit:

To renew your resident permit through MiPermit firstly complete the quick online registration to create your account at www.wanttopark.com/Wiltshire then follow the three steps below.

When the initial registration is complete you will be sent a PIN. Please keep this safe to use when logging in to your MiPermit account to manage your purchases and update your details.

1. Enter your login details and select the 'virtual permits' option followed by 'resident permits'
2. Complete the form, including entering the web code shown above on this letter and some basic information which will validate the code.
3. Enter the additional information requested on the following screens to confirm your address, vehicle registration and secure payment details. You will need your council tax reference number, if you do not know this information please call Parking 01249 706131.

Buy visitor permits through MiPermit:

Once you have registered your MiPermit account you can buy up to 30 visitor permits at any one time. Simply choose the 'virtual permits' option followed by 'visitor permits' on www.wanttopark.com/Wiltshire

Complete the purchase form and payment details. Your permits will now appear in the 'manage permits' section of the portal, ready for you to use.

How to use your virtual permits:

Residents – nothing needs to be displayed in your vehicle. Simply ensure the correct vehicle registration number is on your virtual permit and you're covered.

Visitors – you can use your visitor permits by SMS, online or telephone and nothing needs to be displayed in the vehicle

By SMS – send a text from your registered mobile number that is linked to your MiPermit account to 60300. Include the word VISITOR and the vehicle registration number of the visiting vehicle.

For example: VISITOR A123BCD

Online – login to your **www.wanttopark.com/Wiltshire** account and select the 'manage permits' option. Follow the on-screen prompts to enter the vehicle registration and select a duration to allocate to the permit.

By telephone – call **0345 520 7007** during hours of operation, and we will set up the permit for you.

More information

Find out more about residents and visitor parking schemes in Wiltshire, visit www.Wiltshire.gov.uk/parking

Need help?

For help registering your MiPermit account to renew your resident permit or to purchase visitor permits, please email contact@mipermit.com or telephone MiPermit on **0345 520 7007** for assistance.



Salisbury Area Board

Thursday 14th July 2016

Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU

Out with the old...

I'm sure you will be sad to hear that Dave Minty has moved on to new pastures and wish him well on his temporary promotion to Superintendent at HQ. Many years ago, I tutored a fresh faced young PC Dave Minty on the streets of Trowbridge and take pride in watching his development. However, his promotion provides me with an opportunity to introduce myself as the new Sector Head for the Salisbury Area.

I come to you with 22 years of Policing experience and although do recall a spell as Custody Sergeant at the old Police Station on Wilton Road, most of my experience has been based in the West Wiltshire area. Other highlights of my career have been as a Detective Sergeant within the Public Protection arena (Domestic Abuse & Safeguarding Adults) and as the Force Crime and Incident Registrar, creating links between the Home Office and Wiltshire Police on recording of crime and incident statistics and a recent spell responsible for Volume Crime Investigations, although the majority of my time has been spent as a uniformed frontline Police Officer. In short, been there; done that and would have got the T shirt if it came in my size!

Community Policing Teams were introduced as a pilot area in Trowbridge and Warminster and I was fortunate enough to gain first-hand experience working as the Sector Deputy last year. This model will change the way service is delivered to you from the Police. Change is often treated with skepticism and mistrust; however, I can honestly say that in my opinion the positives far outweigh the negatives. The Chief Constable and PCC have announced that this model will be adopted by the entire Wiltshire Police as the new operating model, creating a 'One Team' approach – the 'One Team' being Wiltshire Police. This model will be adopted by the Salisbury area later this year.

So what is changing?

The old Hub Model was based on Officers working in 'silos' to address their area of responsibility. This introduced many different steps and individuals working along a production line as crimes and incidents were reported to the point of justice being delivered at the other end. This created a position whereby an officer attended, investigated, wrote a report and handed it to the next person. They read the report, continued the investigation

and interviewed the suspect and then either submitted a file or returned the investigation for further enquiries. Eventually, the case would reach conclusion where the case might fail because there was a lack of evidence. Who takes ownership and learns when there are so many people involved in their area of responsibility? The chances of the information filtering back to the initial officer are small and will they recognise that it was their initial action that started the investigation on the wrong foot? With departments focused on their own specialist role and the communication between departments breaking down it is clear that nobody ever takes ownership.

The Community Policing Team Model brings staff to work together. We no longer have Response Officers to attend; Neighbourhood Policing Officers to consider the community impact and longer term issues; Local Crime Investigators to interview and build a file, supported by CID officers for the more serious investigations. All of these officers will work together as a team under one Sergeant taking ownership of investigations from the beginning to the end. They will not be passing the investigation to different departments; they will do it themselves.

There will be reskilling of officers, who will have to take personal responsibility for their work, but they will be supported by a blend of experience and skills working alongside them as a team to achieve this goal.

Officers will also be encouraged to prioritise their work based on risk, utilising the Control Strategy, which identifies the threats and risks to our communities. You will hear more of this in future reports.

This is a very simple pen picture of how Community Policing changes our approach. I intend to provide a more detailed review in time for the next Area Board. However, even with sight of what is changing in the future, we must not lose sight of the present. I still have a responsibility to provide effective Neighbourhood Policing to our local communities.

Visible Policing for Now and the Future

My priorities are simple and do not change regardless of which model we work to: I will provide a visible team within the community and respond to the needs of that community utilising all of the available technology to support the right person going to the right job. They will be encouraged to not only use the cars, but to engage in foot and cycle patrols and really get to appreciate the benefits of partnership working and visibility.

I am excited by the challenges ahead and look forward to introducing the new Policing Team model to the Salisbury Sector, delivering Community Policing in line with the Control Strategy under a One Team approach to the local Community. I hope to do all this with your support.

Pete Sparrow

Salisbury Sector Inspector

Local Youth Network Management Group Record Template

Area	Salisbury LYN				
Date	22/6/16	Times	4-30-6pm	Venue	City Hall meeting room
Present	<p>Kirstie, Lucy, Ruby, Jade. Rebecca</p> <p>Cllr Mary Douglas, Cllr Ricky Rogers, Caroline Stammers, Peter Williams, Karen Linaker, Winnie Manning</p>				
Apologies	Hamish, Ben, Phillipe				
Agenda Items					
1	Welcome and Apologies				
2	Grant Applications				
3	Update from WAY and UK YP				
4	Interim arrangements update				
5	AOB				
Decisions					
1	To look at one application to the LYN and defer the second one to a later meeting and to discuss the community Area Board applications via e mail				
2					
3					
Recommendations					
1	<p>The LYN has agreed to recommend SAB fund the application [ref 316] from TSE for £3,000 for the continuance of a 6 hour youth offer at Hendrix House. This is for a further 3 months on the understanding that TSE do not keep returning to the LYN for future funding . The reason for this is because the Youth budget has funded TSE £21,708-24 to date and concern was expressed as to the sustainability of the provision.</p> <p>With the grant application 316 the spend on TSE totals £24,708.24 TSE have said that they have incurred legal expenses regarding their move to the Bunker and once the move is established the organisation will be on a more sustainable footing .</p> <p>It was suggested TSE look at other sources of funding such as the Wiltshire Music hub and the Arts Council.</p> <p>The CYO re-iterated WC guidance on grant –giving for LYN'S to provide 'seed monies ' to start up provision and to encourage voluntary endeavour .The advice states the amount should be no more than £5,000 and that there can only be 2 applications in any year. It was also recognised the Area Boards can make exemptions .</p> <p>The model of the LYN is to encourage a range of provision across the Community Area and the group was reminded the response of 616 young people was for a gym ,cookery workshops for young people and more football opportunities .The LYN must be and seen to fair in responding to all youth</p>				

	groups.
2	The LYN has agreed to recommend a 40 % contribution from the Youth Budget towards the application from the Hockey Club [ref 1628] to the Salisbury Area Board. This is because the club membership includes 180 adults and 200 children and young people . As the LYN did not receive a breakdown of members who are 11-19 years, a 40 % contribution which is £2,000 seemed a fair resolution.
3	The LYN has agreed to the capital/Revenue swop for the Craft festival application [ref 1791]to the Area Board and has recommended the Area Board fund 30% from the youth revenue budget which amounts to £1,200
4	Rebecca briely gave an update on WAY
5	The interim arrangements will be KL will be the point of contact for the LYN and any youth related matters Winnie and Karen are meeting on the 6 th July to discuss handover arrangements
Date of next LYN meeting 7-9-16	Date of next Area Board 14-7-16
Notes Taken By	Position

Salisbury Area Board - Report, July 14th 2016

The first Dorset and Wiltshire FRS Community Safety Plan is now available. The **4 key priorities** for the new service are;

1	Protecting you and the environment from harm. - This is our legal obligation to keep buildings and businesses safe for people to use.
2	Making safer and healthier choices. - This is about educating people to the dangers around them and preventing risk.
3	Being there when you need us. - Our emergency service responds quickly to people who are in danger or distress.
4	Making every penny count. - It's important that we spend our budget wisely, and maximise what we do with it.

Copies can be found on the DWFRS website; <http://www.dwfire.org.uk/community-safety-plan/>

Community Engagement

The station and its' staff continue to attend events and schools to give input, advice and education.

Number of events	Audience numbers	No: events booked until end of July
10	361	10

The events above range from school fetes to Housing Association open days, Cubs, Scouts and School Holiday Clubs. These events are opportunities to meet and engage with the local community of all ages to spread our messages of safety and prevention.

Unfortunately, we cannot attend all events as resources are limited and not all would be appropriate for the service priorities. If you would like the Fire Service to attend your event, please contact me direct. My details are at the bottom of the report.

Social Care and Fire Service Joint Working

On 24th June 2016 NHS England, Public Health England and Age Concern UK published the reviewed joint document titled; *Working Together - how health, social care and fire and rescue services can increase their reach, scale and impact through joint working.* (Originally published October 2015).

The headline consensus statement reads;

We will work together to use our collective capabilities and resources more effectively to enhance the lives of the people we work with and we will support and encourage our local networks to do the same in their communities.

Contained in the document The Chief Fire Officers Association (CFOA), in conjunction with health and social care partners, have produced four recommendations to support the use of fire services as a health asset, they are;

- Adopt the Safe and Well visit as part of the local risk assessment of health and social care needs
- Use fire stations as community assets to support healthy lifestyles in local communities
- Work with fire services to understand the links between mental health and fire risk and to strengthen the community response
- Consider the role of fire services in the use of assistive technology and Telecare

I attended the recent meetings of the Health & Wellbeing Board, and the Safer & Supportive Communities group. These groups represent the views of vulnerable people, and are integral to our key priority of helping people to make safer and healthier choices. Educating people to the dangers around them and preventing risk. There is some exciting work being done that DWFRS are keen to be involved in. I am working closely with these groups to ensure the service is put to the best use possible.

As you can see there are exciting and evolving times ahead and it is about our work Beyond Fighting Fires that is starting to develop further. DWFRS are committed to working with partners to achieve a safer community.

In order to help the valuable work towards becoming a Dementia Friendly City, staff at Salisbury Fire Station are now receiving Dementia Awareness training. All staff on the station will receive this training over the coming months.

Advice for Dementia Sufferers

Over half of all fire deaths and injury in the home are amongst people aged 60 and over.

Recent research has shown that impairment, disability and dementia are a substantial factor in increasing someone's risk of injury or death from fire in the home.

We want people with dementia to live a safe and happy life by remaining in their own homes for as long as possible. As a Fire and Rescue Service, we work with our partners to target safety advice to those who are most at risk. We run workshops to educate our staff about dementia and answer any question they may have – see www.dementiafriends.org.uk for more.

Fire safety tips

- Always fix guards to fires and heaters.
- Never dry clothes over a heater/fire or in front of the cooker.



- Never take a portable heater into a bathroom.
- Make sure all gas and electric appliances are regularly serviced.
- Consider having isolation valves fitted to any gas fires.
- Consider fitting a regulated time switch to central heating and electric fires.
- Replace furniture made before 1988, as furniture wasn't fire-resistant before this date.
- Take extra care in the kitchen (especially when cooking with hot oil) – keep your cooker clear of flammable objects, such as cloths, oven gloves and curtains.
- Make sure your toaster is cleaned regularly – crumbs caught inside can catch fire.
- Make sure candles are in secure holders and placed on surfaces that don't burn – never leave them lit in unoccupied rooms.
- Make sure cigarettes are stubbed out properly and thrown away carefully – never smoke in bed.

If you need a smoke alarm, some advice or are worried about what you would do in an emergency, contact us for a free Safe and Well visit; <http://www.dwfire.org.uk/safety/safe-and-well-visits/>

Response

Total Fire Calls for Salisbury Fire station; 01/04/16 – 30/06/16.

Category	Callsign	Total Incidents	Category	Callsign	Total Incidents
False Alarm	31P1	65	False Alarm	31P2	5
Fire	31P1	37	Fire	31P2	10
Other	31P1	12	Other	31P2	21
Special Service	31P1	19	Special Service	31P2	1
Total	31P1	133	Total	31P2	37

Availability of Wholetime (1st) appliance;

100%

Availability of On-Call (2nd) appliance (April - May 2016);

Appliance	Day (06:00 - 18:00)	Night (18:00 - 06:00)	Total
On –Call (2 nd appliance)	72.05%	91.12%	81.58%

Louis Minchella

District Commander, Salisbury and Wilton.

Email: louis.minchella@dwfire.org.uk

Tel: 01722 691251 | Mobile: 07909 893450

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SALISBURY COMMUNITY AREA TRANSPORT GROUP (CATG)

**NOTES OF THE SALISBURY COMMUNITY AREA TRANSPORT GROUP (CATG)
MEETING HELD ON 28 JUNE 2016 AT DE LA WYLE MEETING ROOM - COUNCIL
OFFICES, BOURNE HILL, SALISBURY, SP1 3UZ.**

Membership of the CATG

Note Tracker

Date of Next Meeting

If you have any questions about the attached Note Tracker please contact:
Paul Shaddock (Senior Traffic Technician)
direct line: 01722 434671
e-mail: paul.shaddock@wiltshire.gov.uk

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SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Date of Meeting	28th June 2016		
1.	Attendees and apologies			
	Present:	Councillor John Walsh (JW) – Wiltshire Council - Chair Councillor Bill Moss (BM) – Wiltshire Council Councillor Patricia Podger (PP) – Salisbury City Council Councillor Margaret Willmot (MW) – Salisbury City Council Helen Rowe (HR) – Age UK, Salisbury Gill Anlezark (GA) – Cycle Opportunities Group Salisbury Graham Axtell (GX) – Wiltshire Council Paul Shaddock (PS) – Wiltshire Council		
	Apologies:	Councillor Brian Dalton (BD) – Wiltshire Council Councillor John Collier (JC) – Salisbury City Council Peter Durnan (PD) – Cycle Opportunities Group Salisbury Pam Rouquette (PR) – Salisbury Walking Forum		
2.	Notes of last meeting			
		The recommendations from the previous meeting were agreed at the Salisbury Area Board meeting on the 10 th March 2016, with the exception of the CATG's recommendation to fund the provision of the green coloured surfacing in front of the filling station on London Road. The Salisbury Area Board declined to fund this project and agreed that the issue be closed. The Salisbury Area Board minutes can be found at: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&MId=8827&Ver=4		

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

3.	Financial Position			
		The finance sheet is appended. Current financial position - £19,002 still unallocated.		
4.	Top 5 Priority Schemes			
a)	Issue No: 2114 Request for a 20mph Speed Limit on Lower Road	Detailed design work complete and works order issued to Ringway in June 2016. Awaiting works programme from Ringway to complete works.	That the Area Board notes the update.	PS
b)	Issue No: 2983 Installation of village gateway in Stratford-Sub-Castle	Detailed design work complete and works order issued to Ringway in June 2016. Awaiting works programme from Ringway to complete works.	That the Area Board notes the update.	PS
c)	Issue No: 3347 Request for a 20mph Speed Limit on Shady Bower / Manor Farm Road.	Detailed design work complete and works order issued to Ringway in June 2016. Awaiting works programme from Ringway to complete works.	That the Area Board notes the update.	PS
d)	Issue No: 3497 Request for improved footway along Stratford Road	Detailed design work to commence in July 2016.	That the Area Board notes the update.	PS
e)	Stratford Road Crossing Point	Traffic Regulation Order (TRO) required to alter layout of waiting restrictions to enable crossing point to be installed has been drafted and passed to the TRO Team to process to advert. Design work on crossing point to commence July 2016.	That the Area Board notes the update.	PS

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SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

5.	Other Priority schemes			
a)	Issue No: 3028 Introduction of a Prohibition of Driving Traffic Regulation Order in Hollows Close	Awaiting connection of power supplies to the sign posts that illuminate the signs indicating the start of the restrictions. Chase Ringway for updated works programme and to complete electrical works.	That the Area Board notes the update.	PS
b)	Issue No: 3222 Request for improved pedestrian facilities on Old Blandford Road between Lywood Close (recent development) and where the existing footway begins at the northern junction of Old Blandford Road and Harnwood Road	BD and JC asked that statements indicating their support for the provision of an advisory footway on Old Blandford Road be made known to the group. In addition to this, following consultation work by BD, five residents of Lywood Road have contacted the council expressing their support for such a measure to be introduced. The estimated cost of providing the advisory footway on Old Blandford Road is £2500.	That the Area Board approves the allocation of £2,500 to allow this work to be undertaken.	PS
c)	Issue No: 3710 Improvements to the visibility of the traffic signal pole as you turn right out of Stratford Road into Castle Road	Complete design work and issue works order to the council's contractor by end of July 2016.	That the Area Board notes the update.	PS
d)	Issue No: 3896 Speeding vehicles in Beatrice Road	Metro count in Beatrice Road has been attempted on three occasions but parked vehicles has prevented deployment of equipment. Metro count in Beatrice Road to be attempted again.	Arrange for metro count survey to be undertaken	PS
e)	Issue No: 4000	Design work for the provision of improved signage along the Avon Valley Shared Use Path commenced. Design work to be completed and works order issued.	That the Area Board notes the update.	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

	Request for improved cycle route signage on Avon Valley Shared Use Path			
f)	Issue No: 4084 Wheelchair users having difficulties traversing dropped kerb outside McDonalds in Winchester Street	Works order issued to Ringway in April 2016. Chase Ringway to complete works.	That the Area Board notes the update.	PS
g)	Issue No: 4201 Concerns that parking related to the University Technical College (UTC) will take place in Charnwood Road	Works to provide a private road sign at the entrance to Charnwood Road are complete and the issue has been closed.	That the Area Board notes the update.	PS
h)	Issue No: 4231 Request for the introduction of a Zebra crossing (Churchfields Road)	Local elected members at both Wiltshire Council and Salisbury City Council were contacted to ascertain their views on where a pedestrians crossing assessment should be undertaken in Churchfields Road. The only response received was from Councillor Richard Clewer who indicated that he felt that a pedestrian crossing assessment should be undertaken near Stephenson Road.	The group felt that in view of there being no clear consensus as to where a pedestrian crossing assessment should be undertaken and that the location requested by the originator of the issue was unlikely to meet the requirements for the installation of a formal crossing facility that a pedestrian crossing assessment shouldn't be funded and that the issue be closed.	PS
i)	Issue No: 4239 Request for Brown Tourism Sign for St. Martin's Church	Sign design and cost estimate for the provision of a black and white directional sign and supplied to representatives of St. Martin's Church, who have agreed to pay for the supply and erection of the sign. Works order to be issued.	That the Area Board notes the update.	PS

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SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

j)	Issue No: 4246 Request for additional sign to inform cyclists that they can travel along South Street against the 'One Way' Traffic Regulation Order	Design work for the provision of an additional sign at the junction of Mill Road and Harcourt Terrace advising cyclists that they can travel along South Street against the 'One Way' Traffic Regulation Order commenced. Design work to be completed and works order issued.	That the Area Board notes the update.	PS
k)	Issue No: 4259 Speeding vehicles in Devizes Road	Metro count survey application form returned to council on 14/06/16. Metro count survey to be ordered.	That the Area Board notes the update.	PS
l)	Issue No: 4398 Speeding vehicles in St. Mark's Road	The originator of this issue was asked to complete and submit a metro count survey application form during week beginning 08/02/16. The originator of this issue was advised that if a completed metro count application form had not been received by the 27/06/16 the issue would be closed. A completed metro count application form has not been received and therefore this issue will be closed.	That the Area Board notes the update.	PS
m)	Issue No: 4419 Speeding vehicles in Bishopdown Estate (Denison Rise)	The originator of this issue was asked to complete and submit a metro count survey application form during week beginning 08/02/16. The originator of this issue was advised that if a completed metro count application form had not been received by the 27/06/16 the issue would be closed. A completed metro count application form has not been received and therefore this issue will be closed.	That the Area Board notes the update.	PS
n)	Issue No. 4431 Speeding vehicles in College Street	Metro count survey application form returned to council on 14/06/16. Metro count survey to be ordered.	That the Area Board notes the update.	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

6.	New Requests / Issues			
a)	Issue No: 4477 Speeding vehicles in Queen Alexandra Road	A metro count survey was undertaken in Queen Alexandra Road between the 17 th May 2016 and the 3 rd June 2016. The recorded speed of traffic using Queen Alexandra Road was below the threshold for further action and as such this issue will be closed.	That the Area Board notes the update.	PS
b)	Issue No: 4503 Issue with Gradidge Lane Prohibition of Motor Vehicles Traffic Regulation Order	<p>There are signs indicating that motor vehicles are prohibited from using Gradidge Lane. The sign and post indicating this restriction to vehicles entering Gradidge Lane from Stratford Road were in very poor condition and needed to be replaced. In preparing to replace the sign and post it was discovered that the council holds no record of a Prohibition of Motor Vehicles Traffic Regulation Order (TRO) covering Gradidge Lane. With no record of this TRO it is not legally permitted for the sign at the Stratford Road end of Gradidge Lane to be re-erected. The sign and post indicating this restriction to vehicles entering Gradidge Lane from Phillips Lane remain in situ.</p> <p>There are two possible solutions.</p> <p>Option 1: Remove the existing sign at the Phillips Lane end of Gradidge Lane. Technically because of the lack of a TRO vehicles are already permitted to use Gradidge Lane. However, very few vehicles choose to use Gradidge Lane because of the poor quality of the surface and the narrowness of the lane. Although the road is subject to some use by fly tippers. Estimated cost of works is £100.</p> <p>Option 2: Process a Prohibition of Motor Vehicles TRO covering Gradidge Lane. Estimated cost £1000.</p>	<p>The group felt that irrespective of whether or not a Prohibition of Motor Vehicles TRO covering Gradidge Lane was introduced it would not deter fly tippers from accessing the road and favoured proceeding with Option 1.</p> <p>That the Area Board approves the allocation of £100 to allow this work to be undertaken.</p>	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

c)	<p>Issue No: 4514</p> <p>Request for a bus stop clearway to be marked in the bus stop layby on London Road adjacent to the rear of St. Mark's House</p>	<p>The bus stop in question doesn't currently have a bus stop clearway marking. The originator of this issue has reported that vehicles other than buses are frequently parking in the layby making it difficult for buses to access the bus stop. They have also reported that Marks and Spencer lorries with freezer units are using the layby at approximately 7.00am on most mornings which is waking them and other residents in St. Mark's House up. The local bus companies have not reported any issues with using this bus stop to the council. However, in discussing this matter with representatives of the local bus companies they have indicated that they would be support the installation of a bus stop clearway marking.</p> <p>The estimated cost of providing a bus stop clearway marking is £305.</p>	<p>The group felt that before a bus stop clearway was laid at this location that Marks and Spencer should be written to and asked to inform their delivery drivers not to use the layby and if this approach didn't work.</p> <p>That the Area Board approves the allocation of £305 to allow this work to be undertaken.</p>	PS
d)	<p>Issue No: 4515</p> <p>Request for the provision of a bus shelter on Downton Road</p>	<p>The originator of this issue has requested that a bus shelter is provided outside of the BP filling station on Downton Road.</p> <p>Salisbury Reds have indicated that their data shows that approximately 30 passengers per day board services from this stop. With passengers using this stop split fairly equally between those boarding the X3 service and pupils catching , plus a similar number catching school routes in the morning peak.</p> <p>The cost of providing a shelter at this location would be approximately £12,000. However, the siting of a shelter at the location requested would severely obstruct the visibility of motorists egressing the filling station and increase the risk of a collision occurring involving pedestrians and cyclists using the shared use path running in front of the filling station or vehicles travelling along Downton Road.</p>	<p>Whilst understanding of the request for a bus shelter to be installed outside of the BP filling station on Downton Road the group felt that they could not support the provision of a bus shelter at this location because of the potential detriment to the safety of vehicles egressing the filling station and pedestrians and cyclists using the shared use path running in front of the filling station and therefore the issue should be closed.</p>	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

e)	Issue No: 4544 Request for 'No Through Road' Sign in Myrrfield Road	The originator of this issue has reported that motorists are driving in and out of Myrrfield Road for no obvious reason. The tidiest solution to providing 'No Through Road' signs at this location would be to replace the existing street name plates with new ones incorporating the 'No Through Road' panel. The estimated cost of replacing the street name plates as outlined above is £600.	That the Area Board approves the allocation of £600 to allow this work to be undertaken.	PS
f)	Issue No: 4551 Speeding vehicles in Ashley Road	The originator of this issue was asked to complete and submit a metro count survey application form on the 18/03/16. The originator of this issue was advised that if a completed metro count application form had not been received by the 27/06/16 the issue would be closed. A completed metro count application form has not been received and therefore this issue will be closed.	That the Area Board notes the update.	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

g)	<p>Issue No: 4563</p> <p>Request for widened footway and crossing point on Churchfields Road (section between Ashfield Road and Stephenson Road)</p>	<p>The provision of a widened footway and crossing point on the section of Churchfields Road in question would be technically difficult to achieve because of the need to cut into a large grass retaining bank (associated with the adjacent railway land) which in turn would result in the need for the construction of a new retaining structure. If the CATG wish to pursue this matter further then they would need to fund the commissioning of the council's consultants, Atkins, to undertake a feasibility study.</p>	<p>Whilst the group were supportive of the need for an improved footway and crossing point they declined to fund a feasibility study. They felt that funding a feasibility study at this location wouldn't be an effective use of the CATG's limited resources given that any scheme the study identified would be unaffordable through the CATG (including the substantive bid process).</p> <p>Members of the group felt that the most likely way that the improvements requested at this location would be achieved is through the redevelopment of the Engine Shed site and asked that officers in Highways Development Control be instructed to consider improvements to the footway at the location in question to be integral to the development and included in any planning gain that is sought from it.</p> <p>The group requested that the issue be closed.</p>	PS
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SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

h)	<p>Issue No: 4583</p> <p>Request for the installation of dropped kerbs in the vicinity of the junction of Laverstock Road and Manor Farm Road</p>	<p>The provision of dropped kerbs at two locations in the vicinity of the junction of Laverstock Road and Manor Farm Road were discussed.</p> <p>Location 1 involved the provision of dropped kerbs to enable people to cross Laverstock Road. The estimated cost of providing of dropped kerbs at this location is £2500.</p> <p>Location 1 involved the provision of dropped kerbs to enable people to cross Manor Farm Road. The estimated cost of providing of dropped kerbs at this location is £3500.</p>	<p>The group favoured proceeding with Location 1 at this time but would reconsider funding Location 2 at the last CATG meeting of the year subject to the availability of funding.</p> <p>That the Area Board approves the allocation of £2,500 to allow this work to be undertaken.</p>	PS
i)	<p>Issue No: 4589</p> <p>Request for the installation of a bench in Essex Square</p>	<p>Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 13/06/16 but did not support this request. This issue will be closed and no further action undertaken.</p>	<p>That the Area Board notes the update.</p>	PS
j)	<p>Issue No: 4619</p> <p>Request for the installation of a benches in St. John Street.</p>	<p>Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 13/06/16 but did not support this request. This issue will be closed and no further action undertaken.</p>	<p>That the Area Board notes the update.</p>	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

7.	Closed Items			
a)	Issue No: 2652 Removal of traffic splitter island on Roman Road.	All works to remove the traffic splitter island are complete and the issue has been closed.	That the Area Board notes the update.	PS
b)	Issue No: 2684 Request for improved crossing facilities by Ambulance Station	Works to remove existing foliage to improve visibility for pedestrians using the informal crossing point outside of the Ambulance Station on Odstock Road are complete and the item has been closed.	That the Area Board notes the update.	PS
c)	Issue No: 2942 Request for cycle safety improvements to the shared use path running in front of the filling stations on London Road	Salisbury Area Board declined to fund this project and agreed that the issue be closed. This issue has now been closed.	That the Area Board notes the update.	PS
d)	Issue No: 3775 Request for additional advanced warning signs of the 7.5t weight limit covering Lower Road as you leave the Churchfields Industrial Estate	Works to provide additional signage warning of the 7.5t weight limit in place on Lower Road are complete and the issue has been closed.	That the Area Board notes the update.	PS
e)	Issue No: 3593 Request for footway in Kimpton Avenue and Linford Road to be converted to shared use	The recommendation of the CATG to close this issue was ratified by the Salisbury Area Board at its meeting on the 10/03/16. The issue has been closed.	That the Area Board notes the update.	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

f)	Issue No: 3669 Request to illuminate the 'No Entry' signs at the junction of Queens Road with St. Mark's	The recommendation of the CATG to close this issue was ratified by the Salisbury Area Board at its meeting on the 10/03/16. The issue has been closed.	That the Area Board notes the update.	PS
g)	Issue No: 4003 Vehicles illegally parking on or driving over a grass verge at Rampart Road	Works to provide additional planting to prevent vehicles parking on or driving over the grass verge at Rampart Road are complete and the issue has been closed.	That the Area Board notes the update.	PS
h)	Issue No: 4068 Request for improved signage of cycle route running around the rear of Culver Street Car	Works to provide improved signage of the cycle route running around the rear of Culver Street Car Park are complete and the issue has been closed.	That the Area Board notes the update.	PS
i)	Issue No: 4196 Lack of illumination of bollards on Avon Valley Path	Works to install Broxap Nightglo Knot Mill are complete and the issue has been closed.	That the Area Board notes the update.	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

8.	Other items			
a)	Sites within the Salisbury Area Board boundary programmed for resurfacing in the 2016/2017 financial year	<p>GX advised the group that the following resurfacing works were programmed to take place:</p> <ul style="list-style-type: none"> • Junction of Rowbarrow & Odstock Road – 16/08/16–18/08/16 • Ashley Road and Butts Road – 17/08/16 – 27/08/16 • Cherry Close – 24/08/16–26/08/16 • New Bridge Road – 26/08/16–28/08/16 • Chipper Lane – 14/09/16–20/09/16 • Brunel Road – February 2017 <p>GX advised that all dates were subject to change and/or delay should other jobs overrun or inclement weather be encountered.</p> <p>Further information on the planned works can be found via http://streetworks.wiltshire.gov.uk/map.aspx</p>	That the Area Board notes the update.	GX
9.	Date of Next Meeting:		25 th October 2016	

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

Salisbury Community Area Transport Group

Highways Officer – Paul Shaddock

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Salisbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Salisbury Area Board will have a remaining Highways funding balance of £12,997 in the CATG allocation available for the 2016/2017 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1. There are no specific safeguarding implications related to this report.

Report to Salisbury Area Board
Date of meeting 14 July 2016
Title of report Community Area Grant funding

Purpose of the Report:

To consider 2 councillor-led initiatives requesting funding from the Area Board.

Applicant	Amount requested
Cllr Richard Clewer	£10,000
Cllr Ian Tomes	£1,855

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

2. Main Considerations

- 2.1. Councillors will need to be satisfied that funding awarded in the 2016/2017 year is made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
- 2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria and practice papers for [councillor-led initiatives](#)
- 2.4. Best practice advises that applications relating to young people or highways and transport should be considered by, and seek a recommendation from, the Local Youth Network or Community Area Transport Group.

3. Environmental & Community Implications

Councillor led-projects are designed to enable councillors to tackle issues in their area, including projects and initiatives which have been initiated by the community eg. a community issue. Councillor-led projects should not be used to fill gaps where there are service shortfalls or where it is possible for the matter to be resolved through the use of the Community Area Grants scheme.

4. Financial Implications

Financial provision had been made to cover this expenditure. The Community Area Grants scheme which funds Councillor-led initiatives can only provide capital funding.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application Name	Provider	Project Proposal	Requested
Replacement & Refurbishment of the city's bins (full application in appendix 1)	BID	To fund the works required to refurbish and replace the city's bins	£10,000
Improvement works to tail drain on town path (full application in appendix 2)	Local contractor	Creating free flow of water alongside the Town Path in the Tail Drain Ditch	£1,855
Proposal That the Area Board determines the applications			

Background documents used in the publication of this report:

Quotes/estimates for this proposal can be obtained from the Community Engagement Manager upon request.

Report Author

Karen Linaker, Community Engagement Manager
Tel: 01722 434697 Email: karen.linaker@wiltshire.gov.uk



Reference no
Log no
For office use

Area Board Projects and Councillor Led Initiatives Application Form 2016/2017

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	Salisbury Area Board		
Your Name	Richard Clewer		
Contact number	07980 756424	e-mail	Richard.clewer@wiltshire.gov.uk

2. The project

Project Title/Name	Replacement of damaged bins in Salisbury City
Please tell us about the project /activity you want to organise/deliver and why?	The state of public waste bins in Salisbury is not good. Many are damaged and missing doors. The Salisbury BID has identified, in conjunction with the City Council and Area Board that this is an important area for us to work on making the City a more attractive place for shoppers and visistors.
<i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	The project will see bins that are damaged beyond repair replaced and other bins that are damaged but not beyond use sent for refurbishment. There are about 200 bins in need of work in the City and between the City Council, BID and Wiltshire Council our aim is to see all of these bins repaired.

Where is this project taking place?	Salisbury City Centre
When will the project take place?	2016
What evidence is there that this project/activity needs to take place/be funded by the area board?	Wiltshire Council has a policy of not repairing bins which become worn out. This can only be addressed by a combination of the BID and local authorities working together.

How will the local community benefit?	By seeing a more attractive city centre which will attract more visitors and increase economic activity in the city. It will also ensure that we have enough bins in the city centre which will help to reduce litter.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	This links to the main issue identified by a joint meeting of the BID, City and Wiltshire Council.		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Yes through the above meeting		
Is this project supported by the Local Youth Network or Community Area Transport Group? (if it relates to young people or highways and transport)			
What is the desired outcome/s of this project? Fixing and replacing Salisbury's waste bins			
Who will be responsible for managing this project? Salisbury City Council will take the lead working closely with the BID			
3. Funding			
What will be the total cost of the project?	£30,000		
How much funding are you applying for? Please note that only capital funding is available	£10,000		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	BID	£10,000	
	City Council	£10,000	
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)			
4. Declaration – I confirm that...			
<input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified YES <input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application YES			

Name: Richard Clewer	Date: 5/7/2016
Position in organisation: Chairman Salisbury Area Board	
Please return your completed application to the appropriate Area Board Locality Team (see section 3)	

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Reference no
Log no
For office use

Area Board Projects and Councillor Led Initiatives Application Form 2016/2017

To be completed by the Wiltshire Councillor leading on the project
Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details			
Area Board Name	Salisbury Area Board		
Your Name	Ian Tomes		
Contact number	01722 323005	e-mail	iantomes@phonecoop.coop
2. The project			
Project Title/Name	Creating free flow of water alongside the Town Path in the Tail Drain Ditch		
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	<p>The Tail Drain alongside the Town Path is slowly becoming blocked with reeds. The Tail Drain is an important part of the local irrigation system which has gradually become almost completely blocked by reeds and silt. A narrow channel alongside the Town Path for about 300m of its length is required to allow water to flow freely and to encourage wildlife including fish and water voles. This would have been done as part of 'good husbandry of land' in years gone by. This maintenance work will restore this waterway to how it should be when traditionally managed.</p> <p>It will also help with speeding up the removal of any water from the flooded water meadows.</p> <p>This waterway is owned by Wiltshire Council and is our responsibility to maintain. However, it is not a high priority to look after in the present economic climate.</p> <p>There has been a great deal of discussion with Wiltshire Council Ecologist and all work will be done in a ecologically sensitive manner with the debris and silt being left alongside the drain for creatures to be able to return to the drain</p>		
Where is this project taking place?	The Town Path Harnham		
When will the project take place?	Between February and November, but hopefully in October, 2016		
What evidence is there that this project/activity needs to take place/be funded by the area board?	The Harnham Water Meadows Trust have been campaigning for many years to get this maintenance work done, This work needs funding by the Area Board because the work is long overdue, but is not a priority of either Highways or the Environment Agency		

<p>How will the local community benefit?</p>	<p>The local community will see the Tail Drain restored to its traditional way of management. They will gain a cleaner more ecological friendly drain which will help with the removal of water from the water meadows.</p> <p>A sensible degree of sensitive maintenance would benefit both the viability of the meadows in the long term, and also have notable habitat benefits for fish particularly along the Town Path</p>		
<p>Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)</p>	<p>Whilst this is not a logged issue, this matter has persisted for over 3 years. The Area Board's Cllr Initiative Scheme was designed to help tackle these sorts of outstanding matters.</p>		
<p>Does this project link to the Community Plan or local priorities? (if so, please provide details)</p>	<p>Yes – address water quality issues and reduce flooding</p>		
<p>Is this project supported by the Local Youth Network or Community Area Transport Group? (if it relates to young people or highways and transport</p>			
<p>What is the desired outcome/s of this project? It is believed by the professionals consulted that if this is done, the tail Drain will be healthier and will have long term, ecological benefits for the vitality of the water meadows</p>			
<p>Who will be responsible for managing this project? The Harnham Water Meadows Trust will be involved in the oversight of these works, and will be involved in the ongoing maintenance of the tail drain.</p>			
<p>3. Funding</p>			
<p>What will be the total cost of the project?</p>	<p>£1855.00</p>		
<p>How much funding are you applying for? Please note that only capital funding is available</p>	<p>£1855.00</p>		
<p>If you are expecting to receive any other funding for your project, please give details</p>	<p>Source of Funding</p>	<p>Amount Applied For</p>	<p>Amount Received</p>
	<p></p>	<p>0</p>	<p>0</p>
	<p></p>	<p>0</p>	<p>0</p>
	<p></p>	<p>0</p>	<p>0</p>
<p>Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)</p>	<p>Contractors details to be supplied as appropriate</p>		
<p>4. Declaration – I confirm that...</p>			
<p><input type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified</p> <p><input type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application</p>			

Name:	Date:
Position in organisation:	
Please return your completed application to the appropriate Area Board Locality Team (see section 3)	

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From: Martin Wright [mcswright@hotmail.com]
Sent: 05 July 2016 17:38
To: Linaker, Karen
Cc: Tomes, Ian; Clewer, Richard
Subject: Harnham Water Meadows Tail Drain

Dear Ms Linaker,

I have been asked by Ian Tomes to write to you in support of the application to have the Tail Drain cleared. I have spoken to Mrs Jan Fitzjohn who is chairman of the management committee of the Harnham Water Meadows Trust. She is on her way to Alderney at the moment and asked me to write to you on her behalf.

The Tail Drain is an important part of the irrigation system of the Harnham Water Meadows. Its function is to drain water from the water meadows into the Nadder and it helps keep the town path clear of flood water. Although it is the responsibility of Wiltshire County Council the Water Meadows Trust has, historically, assembled working parties of volunteers to keep the waterway clear of silt and rubbish. I and my wife Lesley, who is a trustee and head of children's education for the Trust, were members of these groups!

That was stopped at a meeting of the Operational Flood Working Group – South in June 2013. A section of the minutes states that:

“Historically the trust has organised regular maintenance of the watercourse but involvement of Wiltshire Wildlife has restricted their activities and the system is now seriously overgrown, full of litter and rubbish there are also concerns that trees are growing against the town path and causing structural damage.”

This was followed by a visit in August of that year by Ms Fiona Elphick, Ms Dianne Matthews and Mr Russell Spencer who made recommendations including permission to carry out limited work provided it was done sensitively. Nothing has so far happened despite repeated requests from the Trust.

This 300m waterway is now almost completely blocked and utterly beyond the capability of volunteers with shovels to clear. It is in a very sorry state indeed.

The Trust wholeheartedly supports the initiative to have it cleared. They have indicated that if the digger operator requires access to the Tail Drain from their property, they will have the sheep removed from the relevant areas and will authorise it immediately.

Please let me know if there is anything further I can add to support this request.

Yours sincerely

Martin Wright

Sent from [Mail](#) for Windows 10

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Report to	Salisbury Area Board
Date of Meeting	14/07/2016
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: South Wilts Grammar School for Girls Project Title: Salisbury Athletics Track Improvement Programme View full application	£15,000
Applicant: Salisbury Hockey Club Project Title: New club training equipment View full application	£5000.00
Applicant: Salisbury Rotary & Chamber Community Group Project Title: Salisbury Rotary Website View full application	£1420.00
Applicant: Salisbury Rotary & Chamber Community Group Project Title: Salisbury Contemporary Craft Heritage Festival View full application	£4000.00
Applicant: Salisbury & South Wilts District Scout Council Project Title: Salisbury South Wilts Scouts Minibus Replacement Project View full application	£5000.00
Applicant: Harnham Day Centre Project Title: Harnham Day Centre Exercise Classes View full application	£600.00
Applicant: Friends of Harnham Slopes Project Title: Friend of Harnham Slope FOHS- tree surgery View full application	£2000.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2016/2017 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
1604	South Wilts Grammar School for Girls (SWGS)	Salisbury Athletics Track Improvement Development Programme	£15000.00

Project Description:

SWGS is looking to refurbish and improve its existing athletics track that is in need of repair. This will include laying a new base, a full resurface, the addition of specialist disability fixings and the relocation of a throws cage. Making these improvements will improve the experience of existing users and will also allow City of Salisbury Athletics and Running club to attract new members. As part of this project community access at the track will be increased from 2 to 7 days a week allowing the club to meet demand and to develop new targeted participation opportunities. The total project cost is £110k, and a bid was submitted for nearly 50% of these costs from Sport England – the initial stage of this application has been confirmed as successful. The total requested from the area board is £20,000.

Input from Community Engagement Manager:

Wiltshire Council's Sports Development team is supporting the school and the Salisbury Athletics & Running Club in the submission of this bid and of other bids that make up the full £110k application. The bid is supported by a detailed business plan. The Local Youth Network Management Group has considered this application and its recommendation to contribute £5k was approved by the board in January 2016. The remaining £15k is sought from the area board's Community Area Grants budget. A decision in principle to contribute the £15k was given in January and the board is now asked to confirm that in principle decision, in the knowledge that the lottery bid has successfully passed the initial stage of the application process.

Proposal

That the Area Board determines this application.

Application ID	Applicant	Project Proposal	Requested
1628	Salisbury Hockey Club	Purchase new equipment	£5000

Project Description:

The club has an ever growing participation in hockey around the local area. To help the club give better quality coaching it would like to get more equipment to aid this. It would benefit both adults which is over 180 strong and junior section with over 200.

Input from Community Engagement Manager:

Hockey is growing in popularity and the club is a popular sporting facility. The Local Youth Network Management Group has considered this application, and subject to confirmation regarding the total number of 11-19 year olds who benefit from it (and how much this is in proportion to the overall usage), and information on how the club facilitates youth engagement for those who may need financial assistance to use its facilities, it agreed that a 40% contribution from the Youth budget could be justified.

Proposal

That the Area Board determines this application.

Application ID	Applicant	Project Proposal	Requested
1790	Salisbury Rotary & Chamber Community Group	Salisbury Rotary Website	£1420.00

Project Description:

Salisbury Rotary Club has a very basic website. With the growth of the Community Group on which there are Board members of FSB BID and Salisbury Chamber the number of events now run by the group under the Rotary umbrella to raise money for local charities is significant. The Rotary website therefore needs a significant upgrade in functionality to enable amongst other things a calendar of events to be visible with a drill down facility to fuller info plus a booking and payment facility. This will help us hugely saving administration time along the way.

Input from Community Engagement Manager:

The significant upgrade effectively equates to the building of a new website, which justifies the need for capital funding for this project. This rotary group is responsible for a number of community events which happen in the city annually. These events are very positive in bringing the community together in large numbers. However the events (and therefore a role of the website) are designed to raise money for third parties, i.e. local charities – this is a function which cannot be funded by the community area grants process. However, a contribution can be made to the new website itself.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1791	Salisbury Rotary & Chamber Community Group	Salisbury Contemporary Craft Heritage Festival	£4000.00

Project Description:

Although the Board has generously supported the craft festival the last two years there are a number of significant changes to the offering which have required additional resource being spent on it by volunteers to ensure that it can happen. The amount requested is lower than in 2015 and reflects the original aim to move the festival to being self-funding by 2017. We believe that Wiltshire Council would also want to continue supporting this growing event along with the City Council Salisbury BID and others especially as we have secured prestigious funding from Arts Council England to provide an expanded Arts Programme over 2016 and 2017 called Craftivate. There is also a significant increase in the involvement of youth with free entry to all local schools and teachers as well as workshops being run with several schools and charitable organisations.

Input from Community Engagement Manager:

This is a popular local event which draws significant numbers of the public to attend. The applicant makes clear that this will be the third consecutive year in which the board has been asked to fund this event, on the basis that the event will be moving towards self-funding in 2017. Significant changes have been to the event this year, including the emphasis on increased youth engagement. The Local Youth Network Management Group has considered this application and recommends that £1.2k of the Youth Budget be put to this event.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1891	Salisbury & South Wilts District Scout Council	Salisbury South Wilts Scouts Minibus Replacement Project	£5000.00

Project Description:

We aim to replace our existing minibus. This is to ensure our minibus is safe and reliable and to avoid the inevitable extra expense in servicing and maintenance which goes with the increase in age.

Input from Community Engagement Manager:

This organisation has been made aware of the new community minibus facility available at the Health & Wellbeing Centre, and will be using this this month. However, going forward, having a vehicle of its own is regarded by the organisation to be by far the only way of providing transport for its members and is the most convenient and cost effective method to ensure it can carry out its adventurous programmes.

The new minibus will be available scout groups to use following one phone call at any hour. This accommodates the volunteer leaders and drivers who may have to make changes to itineraries and programme plans at the last minutes through their own circumstances or that of their members. If the organisation were reliant on other mini bus schemes, this would not be possible and therefore its activities could be curtailed.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1961	Harnham Day Centre	Harnham Day Centre Exercise Classes	£600.00

Project Description:

Gentle Exercise and Stimulation sessions by professional tutor for Day Centre guests. We hope that having appreciated the worth of the classes the guests would be willing to meet the cost in future years. There would be two sessions per month twenty four in the year. There would be 15 - 20 people at each session.

<p>Input from Community Engagement Manager: This is a bid for revenue funds, and therefore the Health & Wellbeing budget would be the source of funds for this project. The board is asked to note the similarities between this application and that of the application from Dance 60 also on this agenda.</p>
<p>Proposal That the Area Board determines the application.</p>

Application ID	Applicant	Project Proposal	Requested
1991	Friends of Harnham Slopes	Friend of Harnham Slope FOHS- tree surgery	£2000.00
<p>Project Description: Professional tree surgery is needed on Harnham Slope to improve the existing viewpoint aspects and thinning of overcrowded coppice to allow better light ingress.</p> <p>Input from Community Engagement Manager: This bid contributes to the overall objectives of the Plan for Harnham Slope which is co-ordinated by a local community group and involves partnership working with Wiltshire Council and the city council. Part of the slope in question is on city council land and part is on Wiltshire Council land. All parties are agreeable to and in support of this application.</p>			
<p>Proposal That the Area Board determines the application.</p>			

NB: Councillors are also asked to note that the funds for the following bids approved in 2014/15 have been transferred to the BID for them to utilise as part of their programme of works to refurbish benches and signs in the city centre.

- Refurbishment of historic street name plates - £750 (approved Nov 2014)
- Works to street benches - £500 (approved Jan 2015)

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Community Engagement Manager

1] the Salisbury & South Wilts District Scout Council covers roughly the area of south Wiltshire which is bordered in the north by the A303 and includes Durrington, Bulford and Amesbury and to the west by the A350 including Tisbury and adjacent villages. The boundaries are not set in stone and membership is open to anyone no matter where they live.

Our Scout District encompasses all or part of four area boards – Amesbury, Salisbury, Southern Wiltshire and South West Wiltshire.

Groups and Units within the various area boards are:

Amesbury	1 st Amesbury 2 nd Bulford 1 st Boscombe Down Bourne Valley Bourne Valley Explorer Scout Unit Salisbury Plain Explorer Scout Unit
Salisbury	2 nd Salisbury 3 rd Salisbury 4 th Salisbury 6 th Salisbury 8 th Salisbury 10 th Salisbury 14 th Salisbury 23 rd Salisbury City Explorer Scout Unit Fisherton Explorer scout Unit Harnham Explorer scout Unit
Southern	Alderbury Downton Laverstock Old Sarum Winterslow Alderbury Explorer Scout Unit Laverstock Explorer Scout Unit Winterslow Explorer Scout Unit
South Western	Tisbury Wilton Wilton Explorer Scout Unit

2] the bid to the Southern Wiltshire area board has been submitted and is recorded as Application Submitted, as at 18th June 2016.

3] At this moment in time I was not considering applying to the Amesbury area board. I am aware that we could apply to three area boards simultaneously. We have four groups and two Explorer Scout Units within that area. The number of members is not great apart from those at Bourne Valley and Bourne Valley Explorer Scout Unit, and I felt we had a better chance of funding from yourselves and the Southern Area Board where most of our groups and larger numbers are situated. If you feel it may be beneficial to apply to Amesbury Area Board as well then I certainly will do. It was similar in respect of the South Western Area Board where there are only two Scout Groups and one Explorer Scout Unit. As you will read later one of those groups now has its own minibus.

4] the lack of available minibuses has always been a problem and this is what prompted us to get a minibus in the first place. At one time there were Youth and Community Services minibuses based at Grosvenor House, Salisbury and at Amesbury but these are no more.

Community Transport does not have self-drive minibuses and to utilise one of their vehicles payment has also to be made for the driver. Having our own drivers and minibus allows so much more flexibility of use in that can be driven at any time day or night without having to consider the employed driver. Impromptu changes can be made to routes and times and can be used on a 'whim' without having to pre book the vehicle through another organisation and their formalities. The use of our minibus can be cancelled at the shortest of notice without any penalties. It is unlikely any other providers would be so accommodating

School minibuses, have very occasionally been used by our members but this has been the result of the driver also being a teacher or member of staff of the school. Not all schools would consider letting out their vehicles. Experience has shown that 'down time' of school minibuses is limited normally to the major school holidays. Other occasions it is used for extracurricular activities such as sports and DofE.

Schools insist on the drivers having additional training before use of the minibus. Although we encourage our drivers to take additional training such as MiDAS (of which we are an authorised provider) it is not compulsory. The rules of the Scout Association do not require it and neither do our vehicle insurers.

A couple of years ago a church in Salisbury had a minibus which we were able to utilise but sadly they no longer have one.

The 1st Wilton Scout Group (located within South Western Area Board) have recently acquired a minibus which is now available for use by Scouting and other organisations local to them. Our minibus is in great demand and we have had to turn away requests for use because of that demand. We have been able to pass on such enquiries to Wilton. If we did not have our minibus the availability of Wilton's would not be sufficient to cover demand. It is only within the last few months that they have acquired their vehicle and it is known that they too have had to decline requests for use.

In July this year we have a large group going to Gilwell24, [24hours of non-stop activities for Explorer Scouts at our National Scout Campsite and HQ at Chingford]. This has necessitated in commercially hiring a minibus in addition to ours and that of Wilton's. It has had to be sourced from Andover as none are available in Salisbury commercially on those dates. This has incurred a much greater expense because of lack of other minibuses not to mention the driver having to make arrangements to get to Andover to collect and return the vehicle which will involve a considerable amount of time.

Having our own vehicle is by far in the main the only way of providing transport for our members and is the most convenient and the cost effective method to ensure we can carry out our adventurous programmes.

If there were other minibus providers, such as schools, then we would no doubt have to conform to their formalities such as booking in advance and in relation to collecting keys at particular times such as school open hours. This would be a hindrance to our volunteer leaders and drivers who may be in employment during these hours.

The lack of available minibuses locally is highlighted by the number of non-scout users that make use of our down time. Such users are listed elsewhere in the application.

Our minibus can be available following one phone call at any hour. This accommodates our volunteer leaders and drivers who may have to make changes to itineraries and programme plans at the last minutes through their own circumstances or that of their members. If we were reliant on other organisations this would not be possible and therefore our activities may be curtailed.

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BACKGROUND AND CONTEXT

Harnham Slope, including The Cliff and Old Blandford Road, extends to 9.09ha (22.46 acres). It is owned and managed by Salisbury City Council and Wiltshire Council with community assistance from **FOHS**, TCV, Alabare and Salisbury Wildlife Group. The western section is in private ownership.

The woodland lies within the residential area of Harnham, on the southern outskirts of Salisbury. It covers the steep chalk escarpment which forms the northern slope of Harnham Hill and overlooks the city and cathedral. The woodland has been designated a County Wildlife Site and the quarry at the western end is a Site of Special Scientific Interest (SSSI) for geological reasons.

Following consultations **FOHS** discovered that local residents value Harnham Slope for a variety of reasons:

- It is one of the few woodland sites in Salisbury
- It is good for walks and exercise
- It is peaceful and feels safe
- It provides a wildlife corridor
- It provides access for people – between urban areas and the countryside, and between housing and local services/amenities including the Infant and Junior Schools
- It has historical and cultural associations and has been used by successive generations of local people
- It provides part of the landscape setting and backdrop for Salisbury

EXISTING ASSETS

As one of only a few areas of woodland within the city limits, Harnham Slope is an important community asset. It is a valuable semi-natural open space for amenity, for recreation, for access and for wildlife.

The slope is an important east/west, north/south access corridor, connecting urban communities and these communities with the countryside. It is criss-crossed by footpaths including public rights of way.

The whole of Harnham Hill is a dominant landscape feature immediately south of the city centre and Cathedral Close and forms a distinctive backdrop to many views from within Salisbury. The trees also provide a useful screening effect and many are in community ownership or protected by Tree Preservation Orders (TPOs).

The Slope provides important wildlife habitat for plants, birds, mammals, bats, butterflies, reptiles etc.

There is important archaeology (Iron Age Village and Anglo Saxon Burial Ground) and historical evidence of droving and pastoral use; chalk extraction and Cold War use.

Harnham Hill has important cultural associations with John Constable and local artist Edwin Young as well as Bishop Wordsworth and Henry Fawcett.

VISION AND OBJECTIVES

To maintain and improve the woodland and associated habitats as an important semi-natural open space and resource for residents and visitors to Salisbury, for wildlife, and as a setting for the city

PLAN FOR HARNHAM SLOPE SALISBURY

The Plan for Harnham Slope is being prepared by local community group **FOHS** (Friends of Harnham Slope) in conjunction with Salisbury City Council, Wiltshire Council and other community partners including TCV (The Conservation Volunteers), Alabare and Salisbury Wildlife Group (Wiltshire Wildlife Trust)

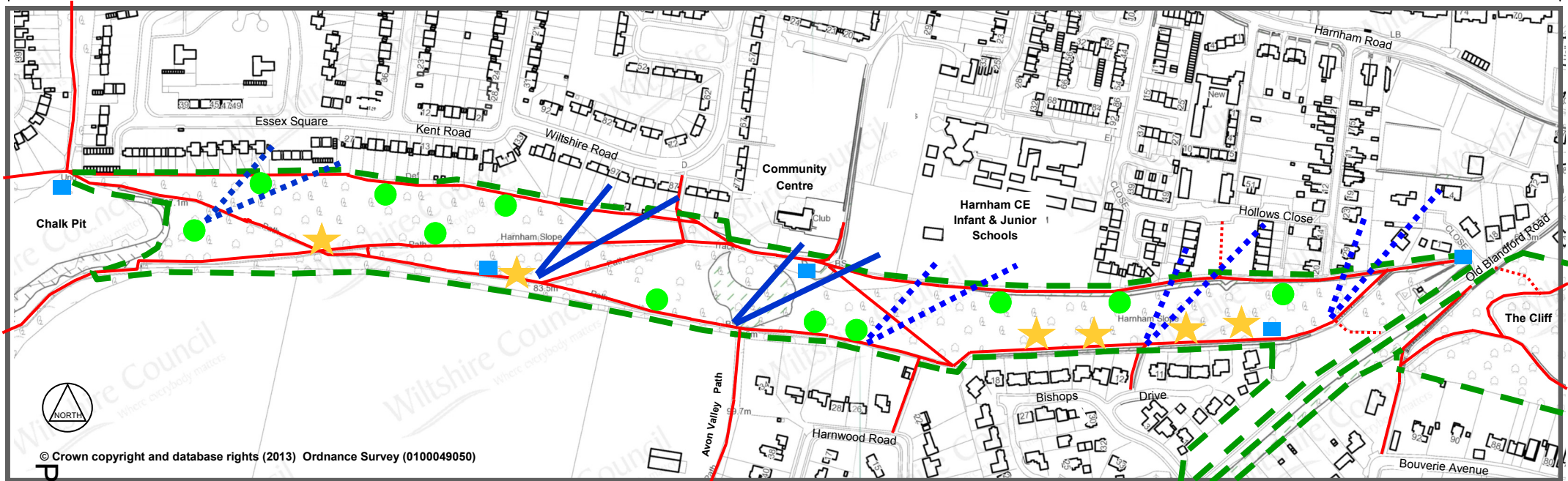


FOHS has been an active community group for ten years. To find out more or help with the project please contact **FOHS** via the website:

www.southwilts.com/site/harnhamslope/

Working in partnership with
Wiltshire Council
Where everybody matters





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Existing Glade		Existing Viewpoint		Existing Path		Possible Location for Information Boards	
Potential Glade		Potential Viewpoint		Improved Footpath Links		Site Boundary	

PROPOSED ACTION PLAN

The plan identifies the potential to retain and enhance the woodland character and habitat and increase opportunities for people to use, enjoy and understand the area through the development of:

- New glades or clearings
- New viewpoints
- Improved footpath connections and links with the surrounding area
- Improved information and educational aids eg. interpretation boards and leaflets
- New seats and bins

ONGOING WORK

Routine maintenance and management operations will continue to be carried out by the owners and partners including volunteers, and will include:

- Thinning and clearance to facilitate new planting to improve species diversity and interest
- New planting
- Mowing edges to footpaths
- Rotational coppicing
- Rotational cutting/clearance of glades
- Repairs to footpaths and steps to maintain access

- Litter removal and rubbish clearance
- Maintenance and renewal of nest boxes
- Maintenance of furniture

MANAGEMENT PLAN

FOHS is working with partners to develop the detailed management plan. This will ensure that work undertaken by owners, partners and volunteer groups is co-ordinated and focused on achieving the same objectives.

Local Youth Network Management Group Record Template

Area	Salisbury LYN				
Date	22/6/16	Times	4-30-6pm	Venue	City Hall meeting room
Present	<p>Kirstie, Lucy, Ruby, Jade. Rebecca</p> <p>Cllr Mary Douglas, Cllr Ricky Rogers, Caroline Stammers, Peter Williams, Karen Linaker, Winnie Manning</p>				
Apologies	Hamish, Ben, Phillipe				
Agenda Items					
1	Welcome and Apologies				
2	Grant Applications				
3	Update from WAY and UK YP				
4	Interim arrangements update				
5	AOB				
Decisions					
1	To look at one application to the LYN and defer the second one to a later meeting and to discuss the community Area Board applications via e mail				
2					
3					
Recommendations					
1	<p>The LYN has agreed to recommend SAB fund the application [ref 316] from TSE for £3,000 for the continuance of a 6 hour youth offer at Hendrix House. This is for a further 3 months on the understanding that TSE do not keep returning to the LYN for future funding . The reason for this is because the Youth budget has funded TSE £21,708-24 to date and concern was expressed as to the sustainability of the provision.</p> <p>With the grant application 316 the spend on TSE totals £24,708.24 TSE have said that they have incurred legal expenses regarding their move to the Bunker and once the move is established the organisation will be on a more sustainable footing .</p> <p>It was suggested TSE look at other sources of funding such as the Wiltshire Music hub and the Arts Council.</p> <p>The CYO re-iterated WC guidance on grant –giving for LYN'S to provide 'seed monies ' to start up provision and to encourage voluntary endeavour .The advice states the amount should be no more than £5,000 and that there can only be 2 applications in any year. It was also recognised the Area Boards can make exemptions .</p> <p>The model of the LYN is to encourage a range of provision across the Community Area and the group was reminded the response of 616 young people was for a gym ,cookery workshops for young people and more football opportunities .The LYN must be and seen to fair in responding to all youth</p>				

	groups.		
2	The LYN has agreed to recommend a 40 % contribution from the Youth Budget towards the application from the Hockey Club [ref 1628] to the Salisbury Area Board. This is because the club membership includes 180 adults and 200 children and young people . As the LYN did not receive a breakdown of members who are 11-19 years, a 40 % contribution which is £2,000 seemed a fair resolution.		
3	The LYN has agreed to the capital/Revenue swop for the Craft festival application [ref 1791] to the Area Board and has recommended the Area Board fund 30% from the youth revenue budget which amounts to £1,200		
4	Rebecca briely gave an update on WAY		
5	The interim arrangements will be KL will be the point of contact for the LYN and any youth related matters Winnie and Karen are meeting on the 6 th July to discuss handover arrangements		
Date of next LYN meeting 7-9-16		Date of next Area Board 14-7-16	
Notes Taken By		Position	

Creative Movement Project to support the health and wellbeing of those living with dementia

“Findings from a two-year study support growing evidence that regular dance activities can improve and prolong good quality of life for people in different stages of dementia.” Sidney De Haan Research Centre for Arts and Health at Canterbury Christ Church University and Green Candle Dance Company, demonstrates how dementia focused dance activities improves the physical and mental wellbeing for people with the condition, as well as their carers.

DANCE SIX-0 is an award winning, local dance company which champions regular dance classes and projects in Salisbury exclusively for older people since Sept 2015, bringing a wealth of health benefits to participants. They have recently tested the potential for a new class for people living with early on-set dementia (supporting a Dementia Friendly County) and now seek funds to develop the offer into a regularly established weekly class to build up core attendance.

Each class will be a drop-in session and will include gentle movement, creativity, props and music, which is known to increase wellbeing. Led by experienced dance artist Rebecca Seymour with a support teacher, each class will be facilitated in a professional manner and with maximum consideration for the needs of the participants. Carers are encouraged to join in as well.

At this stage we are seeking support to establish a core group of attenders, as part of a three year plan to create a sustainable delivery model. Once we have strong attendance record we will expand our funding portfolio to include the local CCG for continuation funding beyond Spring 2016 alongside a regular participant contribution.

Learning to date

There are challenges to engage people living with dementia. To overcome them, we would employ different marketing strategies and invest more time in liaising with GPs, and gate-keepers, which would be effective in establishing this group and remove barriers to attendance.

- Rebrand as “creative movement” rather than dance.
- Relocate to St George’s Hall, Harnham, specifically to connect to the Singing for the Brain group which regularly has 30-40 attenders who have cited travel as the barrier to attendance.
- Representative photos are needed to get the “perception” right – is this for me?
- Numbers of attendees have fluctuated between 3-6 at initial sessions. Nevertheless, the impact for those who have attended is significant and people re-attend.
- Barriers to attendance need to be lifted - cost to get to the location is the prime issue.
- Make it a drop in class, rather than a term sign up.
- We need more time to build momentum for this project, and to establish ourselves as a regular fixture.
- Invest time in speaking to GPs direct and offering GP taster sessions, to provide more context to gain referrals.

Male participant said,
It's not what I expected, but I can see how it's doing me good and I learned something

Female participant said,
It's fun. Nice gentle exercise.

Carer at taster session said,
I'm quite sceptical about exercise classes, but I was pleasantly surprised here. There's no feeling of having to do it properly or in a special way. It was fun and beneficial and really social.

Health development manager said,
I can see how this would be beneficial to patients.

Budget

£1686 for improved marketing and costs for autumn term x 14 sessions.

£2722 for improved marketing and costs for autumn and spring term - REQUEST

£3780 for improved marketing, autumn, spring and summer terms (full year)

D60 Extra Class

FULL YEAR at Five Rivers

Marketing

GP talks and tasters	5*75	375
Printing		75
Photography		200

Autumn term (14 sessions)

Teacher fee	1 hour x£60 x 14 weeks	840
Assistant fee	£20 x 14 weeks	280
Space Hire	£27.50 per hour	385
admin		300
props		50

Spring term (13 Sessions)

Teacher fee	1 hour x£60 x 13 weeks	780
Assistant fee	£20 x 13 weeks	260
Space Hire	£27.50 per hour	357.5
admin		300
props		50

Summer term (12 sessions)

Teacher fee	1 hour x£60 x 12 weeks	720
Assistant fee	£20 x 12 weeks	240
Space Hire	£27.50 per hour	330
admin		300
props		50

TOTAL **5892.5**

D60 Extra Class

FULL YEAR at HARNHAM

Marketing

GP talks and tasters	5*75	375
Printing		75
Photography		200

Autumn term (14 sessions)

Teacher fee	1 hour x£60 x 7 weeks	420
Assistant fee	£20 x 7 weeks	140
Space Hire	£9 per hour (2hours min hire)	126
admin		300
props		50

Spring term (13 Sessions)

Teacher fee	1 hour x£60 x 7 weeks	420
Assistant fee	£20 x 7 weeks	140
Space Hire	£9 per hour (2hours min hire)	126
admin		300
props		50

Summer term (12 sessions)

Teacher fee	1 hour x£60 x 6 weeks	360
Assistant fee	£20 x 6 weeks	240
Space Hire	£9 per hour (2hours min hire)	108
admin		300
props		50

TOTAL

3780

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